

**ADDENDUM No. 1 – (March 11, 2019)**

ADDENDUM TO:           Cleaning Services, RJS  
RFQ NUMBER:            18-11  
RFQ DUE DATE:           Friday, April 12, 2019 not later than 10:00am

TO PROPOSER: This addendum is an integral part of the Bid Proposal file under consideration by you as a proposer in connection with the subject matter identified above. For the purpose of clarification the following additions, changes, modifications and replacements noted below have been made to the Bid Proposal and have been made to the Bid Proposal file which bears the above title.

Proposals submitted shall conform to these additions and modifications noted herein and including all issued addendums.

**Replace Page 73 with the attached New Page 73**

*Note: To qualify your proposal, of which this addendum becomes a part, this form must be completed and returned to this office with the proposal.*

Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature of Company Rep.

\_\_\_\_\_  
Printed Name of Company Rep.

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact's Email: \_\_\_\_\_

## COST PROPOSAL

In compliance with the Request for Proposal, the proposer hereby proposes and agrees to perform the services called for in the Agreement at the prices specified herein. The Services shall be performed in an efficient and diligent manner to the satisfaction of the Authority's authorized representative. Prices must include all applicable Federal, State, County and City taxes, along with profit and overhead and any other expenses including, but not limited to, administrative charges:

All administrative overhead and equipment (home office, On-Site Manager, base pay, supplies, equipment, event preparations, etc.) should be distributed over all Six (6) Cost Proposals (Would not include alternate). For events, proposers should note the rate per man hour should be based on the time personnel are on post until the nearest quarter hour (rounded to the closet quarter) to the time they are released from their post. Time required for sign-in or arrival to post is not included in the billable time. There will be no minimum call for each employee and there will be no minimum number of employees per call. In addition to scheduled events, there will be private functions held in the club level and in other parts of the stadium that will require Proposer to provide personnel. All event preparation time will not be billable to the Authority. Authority may request per hour billing on any of the line items in the Cost Proposal.

Proposer shall be responsible to schedule employees such that all time is billed at straight time rates as agreed upon. Authority shall not pay overtime for any employee unless specifically requested by Authority and approved in writing in advance.

**NOTE: The Authority shall bear no responsibility or cost for any overages of staff.**

### **CURRENT STAFFING LEVELS**

**Position:**

**July 1<sup>st</sup> – June 30<sup>th</sup>**

On-Site Manager

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