

TAMPA SPORTS AUTHORITY
NOTICE TO PROFESSIONAL CONSULTANTS

The Tampa Sports Authority announces that Professional Services in the discipline of architecture/engineering will be required for the project listed below.

PROJECT DESIGN AND DRAWING REVIEW AND CONSTRUCTION ADMINISTRATION SERVICES, RAYMOND JAMES STADIUM, TAMPA FLORIDA.
RFQ# 14-02

The Tampa Sports Authority will require the consulting services of an architectural and engineering team to provide an objective review of construction drawings for multiple proposed future renovation projects at Raymond James Stadium. Consultant shall review design and construction drawings, including specifications, and provide written feedback to the Authority in terms of design, constructability, construction coordination, and schedule. These projects will vary in scope and design emphasis with focus on, but not limited to, architectural design, communications technology, electrical, HVAC, and structural modifications to the existing building. These services may be expanded (upon further negotiation) to include other miscellaneous services and certain designated construction administration services should the projects under review advance to the construction phase. Blanket professional liability insurance in the amount of \$1,000,000.00 will be required for this project and will be provided as a part of Basic Services. (The Tampa Sports Authority reserves the right to make modifications to the services as the scope of the proposed projects under review may become modified or otherwise changed during the review process. Fees and schedule shall be re-negotiated accordingly if required.)

INSTRUCTIONS

Firms desiring to apply for consideration must submit a letter of application.

Attached to the letter of application shall be:

1. A completed Professional Qualifications Statement (PQS). *Applications on other forms will not be accepted.*
2. A copy of the applicant's current professional registration certificate from the appropriate governing board. An applicant must be properly registered at the time of application to practice its profession in the State of Florida. If the applicant is a corporation, it must be chartered by the Florida Department of State to operate in Florida.

Submit 5 copies of the above requested data bound in the order listed.

Applications which do not comply with the instructions above may be disqualified. Application materials will not be returned.

Professional Qualifications Supplement forms, and descriptive project information may be obtained after 10:00 AM Monday, November 17, 2014 through our website at www.tampasportsauthority.com or by contacting Deltecia Jones at the Tampa Sports Authority Purchasing office by phone, 813- 350-6511 or by email djones@tampasportsauthority.com. Applications will also be available at a **mandatory** pre-submittal meeting.

The mandatory pre-submittal meeting will be held at the Tampa Sports Authority office, Monday, December 1, 2014 at 1:00 PM. The Tampa Sports Authority office is located at Raymond James Stadium, 4201 North Dale Mabry Highway, Tampa, Florida 33607. The purpose of this meeting will be to provide further details about the scope of services and allow potential applicants to ask questions and request clarifications. Proposals received from anyone not present at this meeting will be rejected. The deadline for qualifications submittal shall be 3:00 PM local time, Monday, December 8, 2014. FAX or electronic submittals are not acceptable and will not be considered.

As required by Section 287.133 Florida Statutes, a consultant may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected consultant must warrant that it will neither utilize the services of, nor contract with any supplier, subcontractor or consultant in excess of \$50,000.00 in connection with this project for a period of 36 months from the date of their being placed on the convicted vendors list.

Please note: The Tampa Sports Authority is a public agency of the State of Florida and the evaluation, interview and selection process shall comply with the "Consultants' Competitive Negotiations Act", Section 287.055 of the Florida Statutes.